



**Washington State
Department of Transportation**
Douglas B. MacDonald
Secretary of Transportation

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Dear Interested Members,

As provided in Engrossed Substitute Senate Bill (ESSB) 5121, the Governor will be appointing an Aviation Planning Council to review the findings of the Long-Term Air Transportation Study (LATS) and develop policy recommendations to guide long-term investments in Washington's aviation system. ESSB 5121 provides that the Council include a range of aviation stakeholders, and a member from your agency or group will be asked to serve on the Governor's Aviation Planning Council from 2007-2009.

The Washington State Department of Transportation (WSDOT) Aviation has been requested to provide a short list of recommended candidates to the Governor by the end of June 2007. The Department will recommend committed, responsible candidates who possess strong leadership skills and an understanding of the public decision making process.

To assist in this effort we are asking that you, or a qualified member of your group, review the enclosed recruitment packet and appoint/recommend two to four outstanding candidates for a position on the Council. Recruitment packets and application forms are enclosed for your review, and are also available on the LATS Web site:
www.wsdot.wa.gov/aviation/LATS.htm.

The recruitment packet provides:

- Background information on the LATS project including Phases I, II and III
- An overview of the recruitment process for the Aviation Planning Council
- Purpose of the Governor's aviation planning council as mandated by the legislation
- Specific recruitment criteria recommended for each council representative

After reviewing the recommended recruitment criteria outlined in the packet, we ask that you propose two to three qualified persons from your agency or group to complete the Governor's application form.

Completed applications should be sent along with a cover letter explaining your qualifications and interest in serving on the council, to WSDOT Aviation by June 25, 2007.

Completed applications and cover letters should be sent to:

WSDOT Aviation
PO Box 3367
Arlington, WA 98223

WSDOT Aviation will review application forms and provide the Governor with two to four recommendations per position category for her consideration. Though WSDOT Aviation is providing recommendations, the Governor will make final determinations on the planning council members. All candidates must go through the Governor's Boards and Commissions process to be named as a member of the Aviation Planning Council.

For more information on the aviation planning council formation process, please contact Nisha Marvel, WSDOT Aviation Communications, at marveln@wsdot.wa.gov or (360) 651-6310.

Sincerely,

John Shambaugh
LATS Project Manager / Senior Planner
WSDOT Aviation